



Expectations & Discipline POLICY

The purpose of our school is to provide the best possible educational experience for the students of our community. The student's main objective, while attending Johnson Elementary, should be to secure an education. The school staff is responsible to maintain an orderly, businesslike environment that will provide every student the opportunity to achieve this goal.

There are times when it becomes necessary for school staff members to make decisions concerning the appropriateness of a student's behavior. These decisions must be based on the welfare of the entire school community and the impact on the learning environment. Students will be accountable for their actions while at school and during all school-sponsored events including transportation to and from these activities.

In order to maintain a safe and bully free environment that is conducive to learning, teachers and staff will establish appropriate classroom procedures. In accordance with the Indiana State Law 285, bullying is defined as overt, repeated acts or gestures, including: verbal or written communications transmitted; physical acts committed; or any other behaviors committed by student or group of students against another student with the intent to harass, ridicule, humiliate, intimidate, or harm the other student. These procedures will be posted, explained to and reviewed with the students at the start of school and throughout the school year. Appropriate student conduct during other school activities such as lunch, recess, and bus transportation is described in the student handbook. Parents are encouraged to help their children make positive behavior choices by reviewing all school procedures with them.

It is important that students understand these behavioral expectations since violation of established classroom/school procedures, will result in disciplinary action being taken. These actions may include, but are not limited to, Behavior Management Notices, visiting the Principal's office, writing sentences/essays, forfeiting recess time, and/or after school detention. A description of our after school detention policy is included in the student handbook. Additional copies are available from the office. Severe misconduct or chronic minor misconduct can lead to out of school suspension and expulsion.

Behavior Management Notices

Students engaging in minor misbehavior or failing to complete class assignments will receive behavior management notices. Any staff member witnessing student misconduct may assign these notices. Teachers are responsible to send copies of behavior management notices to parents and the principal and logging the notices in the student's discipline file on the computer. The homeroom teacher and the principal will maintain copies of notices in discipline files.

Students will receive **Behavior Management Notices** for the following:

1. Disobeying established procedures in the classroom, in the cafeteria, on the playground, in the restroom or hallways
2. Four (4) missing assignments in any one subject area for grades 1-3.
3. For grades 4th and 5th an accumulating four (4) missing assignments in ANY subject area.
4. Being disrespectful toward staff or students
5. Causing minor disruptions
6. Possession of forbidden items (see handbook)
7. Six (6) unsigned and/or unreturned agendas
8. Inappropriate gestures/language
9. Involved in minor physical altercation (shoving, grabbing, etc.)
10. Misuse of technology (Repeated offenses will result in loss of privilege).

After School Detention

Students who repeatedly make poor behavior choices or engage in more severe misconduct will be assigned after school detention. After school detention is held on Tuesday, Wednesday, and Thursday afternoons from 3:15 – 4:15. Parents should make arrangements for prompt student pick-up. Parents will receive a written notice of detention that includes an explanation of the infraction and the detention date. This notice must be signed by the parent and returned to the homeroom teacher. Detentions will be rescheduled for students who are absent on their assigned detention day.

Detentions assigned for unsigned or unreturned agendas and missing assignments will not count toward demerits unless the detentions are NOT served. Questions regarding the assignment of after school detention should be directed to the homeroom teacher or the principal. Students will be assigned after school detention for the following infractions:

1. Accumulation of 3 behavior management notices
2. Failure to return the signed detention form on the following day
3. Inappropriate language
4. Insubordination
5. Misbehavior during detention
6. Physical altercation with intent to harm (marks left from fighting, spitting on another student, etc.)
7. Cheating
8. Lying
9. Intentionally hitting in the groin area
10. Touching someone inappropriately

Demerits

Students who choose to become involved in severe misbehavior or accumulate infractions for minor misbehavior will be assigned demerits. Demerits will be assigned for the following infractions:

1. Accumulation of 3 after school detentions
2. Refusal to serve **any assigned** after-school detention
3. Insubordination
4. Away from Assigned Area
5. Fighting
6. Intimidation-Threatening/bullying
7. Damage to school property
8. Theft
9. Truancy
10. Inappropriate physical contact
11. Knowledge of weapons/drugs/things that could cause bodily harm and failure to report this to the proper adults.
12. Misuse of technology
13. Inappropriate language of a sexual nature

Consequences for the accumulation of demerits will be assigned as follows:

1st Demerit – The student will serve one (1) day of in school or out of school suspension at the discretion of the principal.

2nd Demerit –The student will serve two (2) days of out of school suspension and will be ineligible for all extra-curricular activities for a period of three (3) calendar weeks.

3rd Demerit –The student will serve three (3) days out of school suspension and will be ineligible for extra-curricular activities for the balance of the school year. A meeting could be held with parents before the student's readmission to school.

4th Demerit –The student will serve five (5) days out of school suspension. The student and parent will meet with the principal. A behavior contract will be required before the student will be readmitted to school. The student will be considered for suspension or expulsion. In the case of Special Ed students an emergency case conference will be called with SSU.

Multiple Demerits

Multiple demerits may be assigned for acts that include, but are not limited to the following:

1. Possession of weapons/look alike weapons
2. Possession of tobacco products

3. Possession of drugs/look alike drugs (including alcohol)
4. Being under the influence of drugs or alcohol
5. Vandalism of school property
6. Severe physical aggression toward students or staff
7. Threats toward students or staff

Expulsions

Any student found in possession of the following items on school property or at school related activities will be expelled.

1. Possession of firearms or deadly weapons (Indiana Code 35-47-9)
2. Substance abuse violations (including look-alikes)(Indiana code 35-48-4)
Demerits may be probated with completion of approved treatment program
3. Selling/dealing a quantity of drugs

The J.E.S. staff will assign consequences for inappropriate behavior according to these guidelines. Consideration will be given to the circumstances surrounding each situation before the assignment of consequences.

***** PLEASE SIGN AND RETURN THIS FORM *****

I have received a copy of the Johnson Elementary discipline policy and student handbook (folder).

Parent or Guardian Signature

Student Signature

Date